

**Minutes**  
**Adrian 2040 2-Year Celebration Planning Special Meeting**  
**Jan. 31, 2020**

**In Attendance** Nickie Shira, Chair; Angie Sillonis, Secretary; Heidi Purnell, Co-Treasurer; Mary Jo Barazza, Co-Treasurer; Tammy Cleaver, Michelle Dudley.

**Call to Order:** The meeting was called to order at 4:35 p.m.

**Purpose of Meeting:** To plan and assign tasks for the Feb. 24, 2020 2-year celebration of Adrian 2040.

**Tables:** ESD has 15 round tables and Adrian SD has 10. Nickie and Nolan will pick up the tables from ESD. We will need four rectangular tables for the food, and four for the dessert auction.

**Set Up:** Michelle will ask if the Leadership Class (which is held 7<sup>th</sup> period) will help with setting up the gym. Michelle will also check with Mrs. White to see whether she will need the gym for PE at that time. The school will cover the floor. Michelle will also make sure there is a sound system, projector, screen and lectern.

**Tablecloths and Centerpieces:** Mary Jo will look for multi-colored tablecloths at the Dollar Store, and will figure out what to do for centerpieces.

**Food:** We are waiting on a quote from The Mirage for the food. We will need chafing dishes for serving. Tammy will buy plates and napkins, Angie will provide forks, and Nickie will buy water from Red Apple's big sale happening now.

**Dessert Auction:** First fundraiser for Adrian 2040. People will be asked to purchase desserts for their table at the event. Angie will create flyers, Nickie will make bid sheets.

**Program:** 5:30 Doors open

6:00 Finger foods, mingle, look at posters, bid on desserts

6:30 Program begins with

Introduction to Adrian 2040

Introduction of Board members

Year in Review slide show

Upcoming dates

Website (Eric)

Break – encourage people to bid on desserts, vote for slogans/logos/next steps

Announce dessert winners, ensure tables have serving utensils, eating utensils, etc.

Awards

Food Pantry Volunteer of the Year

Lions

QRU?

School?

City

Fire Department

Good Neighbor (Angie will make a certificate for the Good Neighbor Award)

Other Details: Mary Jo will look for glass “stones” to use as votes for the logo and slogan contest

we will need pint jars to collect votes

we will serve the food to contain portions

Tammy will also pick up a couple veggie trays

Heidi is donating coffee and cups, Michelle will ask Julie for the kitchen’s coffee maker, Angie will provide a smaller coffee maker for decaf

People will vote on their top three choices for next steps, signing their name to the poster underneath the step they wish to see next (and providing a phone number, potentially volunteering themselves)

Speakers will be asked to keep their remarks to three minutes or less (each award recipient will be introduced and given the opportunity to speak)

Michelle will bring a money box